

AQO

October 21, 1996

MEMORANDUM FOR UNDER SECRETARY OF DEFENSE (ACQUISITION AND  
TECHNOLOGY)  
PRINCIPAL DEPUTY UNDER SECRETARY OF DEFENSE  
(ACQUISITION AND TECHNOLOGY)  
DEPUTY UNDER SECRETARY OF DEFENSE  
(ACQUISITION REFORM)  
ASSISTANT SECRETARY OF THE ARMY (RESEARCH,  
DEVELOPMENT AND ACQUISITION)  
ASSISTANT SECRETARY OF THE NAVY (RESEARCH,  
DEVELOPMENT AND ACQUISITION)  
ASSISTANT SECRETARY OF THE AIR FORCE  
(ACQUISITION)

SUBJECT: Single Process Initiative (SPI) Weekly Activity Report

We have received 441 concept papers from 121 contractors proposing to modify 528 processes. Fifty-six contractors have modified 171 processes since the SPI was implemented. Summary information on SPI activity and progress to date is contained in Attachments 1 and 2.

During the current reporting period, our Administrative Contracting Officers (ACOs) signed block change modifications with Lockheed Martin Marietta GA, Motorola, Rockwell International Corporation - Collins Avionics and Communications, and Lockheed Martin Loral Federal Systems Division. We also received 3 new concept papers. Congratulations to all those involved with the successful execution of these modifications.

This week, my SPI team began formally collecting information from contractors highlighting their approved SPI concepts. The information will provide a general description of the original system and the approved SPI concept that replaced it, including expected benefits. It will also include facility points of contact and phone number where they can be reached. Once collected, we plan to post the summary data on our home page to facilitate information sharing and to increase the level of participation in the program through cross-fertilization of ideas.

Should you have any questions or concerns, please contact Ms. Marialane Schultz, Block Change Management Team Leader, at (703) 767-2471.

ROBERT W. DREWES  
Major General USAF  
Commander

Attachments

cc:

Dr. Kenneth Oscar  
Mr. Daniel Porter  
Ms. Darleen Druyun  
VADM Lockard  
VADM Straw  
Maj Gen Hallin  
Dr. Daniel R. Mulville

## Summary Report

(as of October 21, 1996)

Number Of Contractors with Concept Papers:	121
Key Customer Notification Complete:	108
Component Team Leaders Identified:	86
Number of Concept Papers Received:	441
Concept Papers Withdrawn:	59

**Concept  
Papers**

**Proposal  
Development -  
Concept Paper -  
(30 Days)**

**Approval Cycle -  
Customer  
Notification and  
Agreement -  
Resolution of  
Differences -  
(60 days)**

**Modification  
Issuance -  
Negotiation of  
Consideration  
(30 Days)**

### Concept papers may contain multiple processes

Total Proposed Process Changes:	528
Number Initially Accepted :	424
Not Accepted Within 30 Days:	69

Found Technically Acceptable:	133
Found Unacceptable:	23

Components objecting				
AF	Army	Navy	DLA	DCMC
5	3	4	0	13

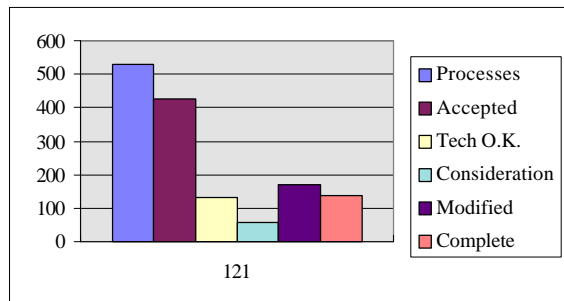
Disagreements/Problems Escalated:	1
Not approved within 60 days:	117

Processes Modified:	171
All Actions Complete:	138
Not Modified within 30 days:	28

Consideration Requested by Government:	55
Cost Proposals Received:	38
Consideration Finalized:	16

Average Days From Submittal to Mod:	110
Currently Active:	334

**P  
R  
O  
C  
E  
S  
S  
E  
S**



121

